



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA



# WITHDRAWAL FORM FOR INFORMAL GROUPS

**PLEASE NOTE**

- All mandatory fields must be completed.
- Ensure that all information provided is accurate and all required documents as stated on the checklist are attached when sending this form.
- No instruction will be processed unless all the above requirements have been met.
- Withdrawal applications received after the 20th of each month will be processed the following month.
- Completed forms must be faxed to 012 315 5675 or emailed to queries@rsaretailbonds.gov.za
- Should you have any queries regarding this form, please contact us on 012 315 5888.

**PLEASE WRITE THE DETAILS IN BLACK AND WHERE APPLICABLE IN CAPITAL LETTERS.**

## GROUP DETAILS\* (Mandatory)

Group Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Investor Number:

## WITHDRAWAL INSTRUCTION\* (Mandatory) \*No payments shall be made after the 20th of the month.

**DISCLAIMER**

If you want to withdraw a partial amount from your Top Up Bond, a minimum of R250 must remain.

If your investment is younger than a year, the penalty levied on the amount you withdraw will be the forfeiture of (loss) of all interest earned on that withdrawal amount and the withdrawal will be processed within **15 business days**.

If your investment is older than a year, the penalty levied on the withdrawal amount will be calculated on the interest received on that withdrawal amount and the withdrawal will be processed within **7 business days**.

*Tick the appropriate option*

Full Withdrawal     Partial Withdrawal    |    *If you want to withdraw only a portion of your investment, please indicate the amount.*

Amount: | R \_\_\_\_\_

Please provide a detailed reason for the withdrawal: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## BANKING DETAILS\* (Mandatory)

*\*If your banking details are different from your profile, you will be required to complete an Update of Details Form first before your withdrawal request is processed.*

Account Holder Name: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Account No.

Type of Account: \_\_\_\_\_ Branch Name: \_\_\_\_\_ Branch Code:



# WITHDRAWAL FROM FOR INFORMAL GROUPS

**SUPPORTING DOCUMENTATION\*** (check if all required documents are attached when sending this form and tick the relevant box on the below list).

*\*This form will not be accepted or processed without all the required documents. Please note that additional documents may be requested.*

- Certified ID Copy not older than 3 months for each signatory.
- Proof of residence not older than 3 months for each signatory (Utility bill, affidavit, telephone account).
- A certified copy of the Informal Group's constitution.
- Certified copy of the Informal Group's signed meeting minutes / resolution.
- Stamped banking details in the Informal Group's name not older than 3 months (Bank Statement or Bank Confirmation letter).

**SIGNATORIES\*** (Mandatory)

I confirm that all information provided in this form and all other documents signed by me in connection with this application, whether in my handwriting or not, are correct.

I consent to RSA Retail Savings Bonds processing my personal information according to the Terms and Conditions.

I confirm that RSA Retail Savings Bonds may accept instructions in the prescribed format by fax or via other electronic means.

\_\_\_\_\_  
**SIGNATORY 1** | Full Names and Surname Signature Date

ID Number:  Designation: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATORY 2** | Full Names and Surname Signature Date

ID Number:  Designation: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATORY 3** | Full Names and Surname Signature Date

ID Number:  Designation: \_\_\_\_\_